

MEMBERSHIP APPLICATION FORM

(For companies registered in Nepal)

Nepal-India Chamber of Commerce & Industry,
Ace Apartments, Narayanchaur,
Naxal, Kathmandu, Nepal.

Passport size
recent Photograph
of Designated
Representative

Dear Sir,

Our company is interested to become Associate Member of your organization. We agree to abide by the constitution, rules and regulations of the Chamber in case the application for membership is accepted. We also agree that the decision of the Executive Committee on this application shall be final.

Attested documents of our certificates related to registration of our company in Nepal is enclosed herewith. We enclose herewith cash/cheque/copy of cash deposit/money transfer document for Rs 30,000/- against entrance fee of Rs 15,000 and first year's annual fee of Rs 15,000/- for FY FY 2025/26 (2082/83).

1. Name of the Company: _____
2. Name of the Designated Representative: _____
3. Designation of the Representative: _____
4. Name of alternative authority to contact in absence of Representative: _____
5. Address of the Company:
Location: _____ Ward No _____ Municipality/VDC _____
District: _____ Province _____
Post Box No _____ Post Box District _____
Landline Number _____ Fax Number _____
Mobile Number of the Representative with WhatsApp/Viber _____
6. Email address _____ Alternative email _____
7. Website of the Company: _____
8. Paid up capital _____ Annual Turnover (NRs) _____
9. Business relationship with India: _____

10. Legal Status

- | | |
|--|---|
| ☐ Proprietorship | ☐ Partnership |
| ☐ Private Limited Company | ☐ Public Limited Company |
| ☐ Corporation | ☐ Other (Specify) |

11. Date of Establishment/incorporation/Registration: _____

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12. Established as:

☐ Manufacturer

☐ Exporter

☐ Importer

☐ Agent

☐ Stockist

☐ Dealer

☐ Wholesaler

☐ Service Industry

☐ Others (Specify)

13. Ownership

Equity: Local _____ %

☐ Foreign _____ % (If applicable)

14. Please specify major local/foreign equity holders:

15. Parent Company (if applicable) _____

16. Subsidiary/ies, if any _____

17. Paid up capital: Rs _____

18. Established Year: _____

19. Number of Employees:

Top Level _____ Medium Level _____ Junior Level _____ Total _____

Skilled _____ Semi-skilled _____ Other/Support _____ Total _____

20. Main Line of product/Service:

21. Is your product/service for: ☐ Export/Import ☐ Local ☐ Both

22. Your Principal Banker:

Name: _____

Address _____

Authorized Signatory:

Name:

Designation:

Date:



Official Stamp

For official use only

Checked By (signature):

Approved by (signature):

Name: _____

Name: _____

Designation: _____

Designation: _____

Notes:

1. Please provide details on a separate sheet in case space on form is inadequate.
2. Any Nepalese firm, company or institution or organization which is registered with the Government of Nepal (GoN) and has industrial, commercial or economic dealings as well as professional relations with India including the field of services with an annual gross turn over exceeding Rs. 25 million duly certified by a grade 'A' Auditor can be an General Member of the Chamber. NICCI Executive Committee deserves right to grant General Membership or Associate Membership.
3. Please make out cheque/draft in the name of **Nepal-India Chamber of Commerce & Industry** and send to the address given in the application form itself, OR

For direct deposit or Connect IPS

Our Banker:

Nepal Investment Mega Bank Ltd.

Naxal Branch, Narayanchaur, Naxal, Kathmandu

Current Account Number 05001050007373

- If you send membership fee by cheque or cash, it should be sent along with the application form.
- If you deposit membership fee in our account mentioned above, please send the scanned copy of the voucher at finance@nicci.org.
- If you send membership fee through connect IPS or depositing in our bank account, please send the screen shot of the slip or image of the deposit slip at the above email or at mobile number 977-98513-55501 for confirmation of the remitting party's name.)

4. Required Documents:

- 4.1 A copy of Govt. of Nepal registration certificate (Company Registrar Registration Certificate,
 - 4.2 A copy of registration at Department of Industry/Department of Commerce/Department of Electricity Development, Department of Tourism etc or other relevant certificate depending on your line of business);
 - 4.3 A copy of PAN or VAT registration
 - 4.4 A copy of latest audit report
 - 4.5 Memorandum and Articles of Association of the applicant company (in case of private limited or limited company) may please be attached.
 - 4.6 A copy of Partnership Deed, if the application firm is a partnership firm
5. A passport size photograph of the person representing to NICCI (Please fix on the application)